

**REQUEST FOR D-CLEARANCE
INTERNSHIP COURSE FOR CURRICULAR PRACTICAL TRAINING**

The internship course is designed to allow an international student to gain practical work experience in the student's field of study. The internship must be located at an off-campus facility. To enroll, students must: have at least a 3.0 GPA; be enrolled full-time; have completed at least 2 semesters of full-time enrollment in their graduate program; have secured a USC academic faculty supervisor in the same school or Department; have Office of International Services (OIS) approval; have provided a copy of the organization's offer letter to the Academic Department. Once the student registers for the internship course, submit OIS CPT Application to OIS.

STUDENT INFORMATION

Family/Last Name:	_____	First Name:	_____
USC ID Number:	_____	Telephone Number:	_____
School:	_____	Major:	_____
Post Code:	_____	Degree Objective:	<input type="checkbox"/> Master's <input type="checkbox"/> Doctorate
USC Email:	_____	Personal Email:	_____

DEPARTMENT/SCHOOL COMPLETES THIS SECTION

Company Name:	_____		
Internship Start Date:	_____	Internship End Date:	_____
Number of Hours Per Week:	_____	Offer Letter Attached?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name of Academic Faculty Supervisor:	_____		
Email:	_____	Phone Number:	_____
Cumulative Graduate GPA:	_____		

I have read the internship course syllabus, and I understand that satisfactory completion of the course is a condition of my curricular practical training approval.

_____ Student's Signature	_____ Name (please print)	_____ Date
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I have seen the internship offer letter, and I agree to supervise the student named above for the internship course. I have explained to the student my expectations and requirements for the course, including the format and content of the biweekly to monthly reports, and the final paper/report, as outlined in the syllabus.

_____ Faculty Supervisor's Signature	_____ Name (please print)	_____ Date
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_____ Academic Advisor's Signature	_____ Name (please print)	_____ Date
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