

## The USC Undergraduate Academic Advisor's Reference Sheet 2011-2012

Topic	Office to Contact 2011/12 Catalogue Page	Location, Phone	URL (~ stands for http://www.usc.edu)
<b>USC Curriculum</b>	Office of College Advising	CAS 120, x0-2534	<a href="http://dornsife.usc.edu/undergraduate_advisement">http://dornsife.usc.edu/ undergraduate_advisement</a>
College Basic Requirement	Cat. pp. 244-245		
Foreign Language Requirement	Cat. p. 248		
Placement Examinations	Cat. p. 36		
For the placement exam schedule	University Testing Bureau	YWCA 104, x0-7166	<a href="http://www.usc.edu/~testing_bureau">~/testing_bureau</a>
USC Core	General Studies Office	CAS 200, x0-2961	<a href="http://dornsife.usc.edu/usc-core">http://dornsife.usc.edu/usc-core</a>
Diversity Requirement	Cat. pp. 61, 247-248		
General Education Program	Cat. pp. 63-65, 245-248		<a href="http://dornsife.usc.edu/general-education-program">http://dornsife.usc.edu/ general-education-program</a>
Foreign Language Requirement	Cat. p. 248		
Thematic Option Honors Program	Cat. pp. 476-478		<a href="http://dornsife.usc.edu/thematic-option">http://dornsife.usc.edu/ thematic-option</a>
Writing	Writing Program Office	JEF 150, x0-1980	<a href="http://dornsife.usc.edu/writing-program">http://dornsife.usc.edu /writing-program</a>
	Cat. pp. 247, 478-479		
<b>Transfer Work</b>	Degree Progress	JHH 010, x0-7070	<a href="http://www.usc.edu/~degreeprogress">~/degreeprogress</a>
Pre-approvals and Residency	Cat. pp. 57-60		<a href="http://www.usc.edu/~transfercredit">~/transfercredit</a>
Articulation, domestic Including A.P. and I.B.	Articulation Office Cat. pp. 50, 58	REG 207, x0-4628	<a href="http://www.usc.edu/~articulation">~/articulation</a>
Articulation, international Including international exams	International Admissions Cat. p. 50	JHH 341, x0-5692	<a href="mailto:graddept@usc.edu">graddept@usc.edu</a>
USC Overseas Programs	Overseas Studies, Office of Cat. pp. 71-78	CLH 201, x0-3636	<a href="http://www.usc.edu/~overseas">~/overseas</a>
<b>Registration Related Questions</b>	Registration Office Cat. pp. 32-34	REG 100, x0-4608	<a href="http://www.usc.edu/~registration">~/registration</a>
Student Information	Oasis for Advisors		<a href="http://www.usc.edu/~oasis4adv">~/oasis4adv</a>
Student Questions	Glossary of Registrar Terms & Services		<a href="http://www.usc.edu/~dept/ARR/glossary">~/dept/ARR/glossary</a>
<b>Academic Policies</b>			
Freshmen Repeat Rule	Degree Progress Cat. p. 38	JHH 010, x0-7070	
Leave of absence	Vice Provost-Academic Affairs Cat. p. 59	GFS 227, x0-1741	<a href="http://www.usc.edu/~loa">~/loa</a>
Probation and disqualification	Academic Review Cat. p. 38-39	TRO 101, x0-7741	<a href="http://www.usc.edu/~academicreview">~/academicreview</a>
Mandatory Advisement Requirement (department initiated)	Registration Office	REG 101, x0-8500	SIS Process: APA.U.SAD
Satisfactory Academic Progress (for financial aid)	Financial Aid Office Cat. pp. 52-54	JHH Lobby, x0-5447	No student referrals
STARS, Requirements for Graduation	Degree Progress Cat. pp. 60-62	JHH 010, x0-7070	<a href="http://www.usc.edu/~degreeprogress">~/degreeprogress</a>

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<b>Campus-Wide Personal Resources</b>			
Psychological Issues	Student Health and Counseling Center Cat. p. 25-26	YWCA 100, x0-7711	~/healthcenter
Gender-based issues	Center for Women and Men	STU 202, x0-4900	~/cwm
Internships or career opportunities	Career Planning & Placement Center Cat. p. 21	STU 110, x0-9111	~/careers
<b>Resources for Particular Students</b>			
International student questions	Office of International Services Cat. p. 22	STU 300, x0-2666	~/OIS
English language instruction	American Language Institute Cat. pp. 82, 249-250	JEF 206 x0-0079	<a href="http://dornsife.usc.edu/ali">http://dornsife.usc.edu/ali</a>
Structured Curriculum Program	Center for Academic Support Cat. p. 21	STU 301, x0-0776	~/scp
Students with disabilities	Disability Services and Programs Cat. pp. 24-25, 35	STU 301, x0-0776	~/disability
Student athletes	Student Athlete Academic Services Cat. p. 24	HER B-30, x0-3801	~/saas