

GRADUATE AND PROFESSIONAL STUDIES COMMITTEE

FULL COMMITTEE

MINUTES

October 10, 2005

2:00-4:30

ACC 312

I. Minutes from meeting of September 13, 2005

➤ **APPROVED**

II. Administrative Items

➤ **APPROVED, with abstentions** from faculty members from schools represented on the list.

III. Information Item

GRE requirement for MA in Global Communication

IV. Deferral Addendum – *distributed at the meeting*

➤ **APPROVED**

NOT ON THE AGENDA, BUT DISCUSSED: Charles Shuler, Ronald Alkana and Sandra Howell reported on their experiences representing GPSC on Undergraduate Curriculum Committee Policy Committee (UCCPC) subcommittees, in that committee's efforts to streamline the curriculum process, in response to the provost's charge. They are serving on subcommittees on courses (Howell), programs (Alkana) and the catalogue (Shuler). Julena Lind pointed out that the GPSC can make recommendations to the provost based on the GPSC experience and how graduate programs and courses are distinct from undergraduate. Committee members were asked to send their feedback to them so they can represent the greater whole at the meetings.

PANEL A: HEALTH, NATURAL SCIENCES, AND COMMUNICATION

NEW ITEMS:

V. SCHOOL OF DENTISTRY Req. by Charles Shuler

A. Revise 2 dual programs: Eff. Fall 2006

1. **Advanced Orthodontics Certificate/M.S., Craniofacial Biology** [84 unit program]
Revise CBY 575ab into CBY 575, CBY 576, and CBY 578; require CBY 575 and CBY 578 for this dual program.

- **ADMINISTRATIVELY DEFERRED with one abstention** from a faculty member from the department. When the issues with the course titles are resolved, the program can be approved.

Includes a revised course:

NEW: CBY 575 BIOLOGIC BASIS OF ORAL-FACIAL DISEASE (3, FaSpSm)
Cell and molecular biology of oral tissues in disease: emphasis on immunopathology.

- **ADMINISTRATIVELY DEFERRED with one abstention** from a faculty member from the department. Course titles for CBY 575 and CBY 576 must be different.

NEW: CBY 576 BIOLOGIC BASIS OF ORAL-FACIAL DISEASE (3, FaSpSm)
Cell and molecular biology of oral tissues in disease; emphasis on molecular oral pathology

- **ADMINISTRATIVELY DEFERRED with one abstention** from a faculty member from the department. Course titles for CBY 575 and CBY 576 must be different. The panel noted that class participation should be reduced from 15% to 10%. No readings were provided.

NEW: CBY 578 PATHOLOGICAL CONDITIONS OF THE CRANIOFACIAL COMPLEX (3, FaSpSm)
Acquired and inherited, systemic and local disease resulting in clinical craniofacial morbidity: cellular and molecular expression as related to etiology, diagnosis, treatment, and prognosis.

OLD: CBY 575ab BIOLOGIC BASIS OF ORAL-FACIAL DISEASE (3-3)
Cell and molecular biology of oral tissues in disease; emphasis on a) immunopathology, and b) molecular oral pathology.

- **APPROVED.** Readings are not provided for each lecture, but given the new emphasis for course and program review and approval, and the fact that this is a clinical course, it is acceptable.

2. **Advanced Periodontology Certificate/M.S., Craniofacial Biology** [183 unit program]
Replace required CBY 575ab with CBY 575 and CBY 576.

- **ADMINISTRATIVELY DEFERRED with one abstention** from a faculty member from the department. When the issues with the course titles are resolved, the program can be approved.

B. Revise 2 certificate programs: Eff. Fall 2006

1. **Advanced Periodontology Certificate** [180 unit program]
Replace required CBY 575ab with CBY 575 and CBY 576.

➤ **ADMINISTRATIVELY DEFERRED with one abstention** from a faculty member from the department. When course CBY 576 is approved, the certificate will be approved.

2. **Advanced Prosthodontics Certificate** [95 unit program]
Replace required CBY 575ab with CBY 575.

➤ **APPROVED, with one abstention** from a faculty member from the department.

VI. SCHOOL OF PHARMACY Req. by Timothy Chan

Revise a degree program: Eff. Fall 2006

Ph.D., Pharmaceutical Economics and Policy [64 unit program]
Replace ECON 503 and ECON 603 with ECON 500 and ECON 401 as requirements.

➤ **APPROVED, with one abstention** from a faculty member from the department. It was noted that one required graduate course is being replaced by an undergraduate course. There are no other 400-level courses required for this program, so students are unlikely to get close to the 1/3 limit currently enforced.

PANEL B: SOCIAL SCIENCES, HUMANITIES, INTERNATIONAL RELATIONS, AND LAW

NEW ITEMS:

VII. SCHOOL OF ARCHITECTURE Req. by Robert Timme

Revise a degree program and a dual degree program: Eff. Fall 2006

Master of Landscape Architecture 48 unit program; 32 units with advanced standing] and **Master of Landscape Architecture/Master of Planning** [66 unit program]
Replace thesis options from ARCH 597abzL/ARCH 598abzL to ARCH 697abzL/ARCH 698abzL.

➤ **APPROVED.**

Includes 2 revised courses:

- A. NEW: ARCH 697abzL M.L.ARCH. THESIS, OPTION II (4-8-0, FaSpSm)
Field studies and thesis for the M.L.Arch. degree. Credit on completion of thesis. Graded IP/CR/NC.

OLD: ARCH 697abcZL M.L.ARCH THESIS, OPTION II (3-3-6-0)
[description and grading option same as above]

➤ **APPROVED.**

- B. NEW: ARCH 698abzL M.L.ARCH. THESIS, OPTION I (4-8-0, FaSpSm)
Directed research option for the M.L.Arch. degree. Credit on completion of thesis. Graded IP/CR/NC.

OLD: ARCH 698abczL M.L.ARCH. THESIS, OPTION I (3-3-6-0, FaSpSm)
[description and grading option same as above]

➤ **APPROVED.**

Includes 2 dropped courses:

- C. ARCH 597abzL LANDSCAPE ARCHITECTURE THESIS OPTION I (4-8-0, FaSpSm)
Field studies and thesis for the Master of Landscape Architecture degree. Credit on completion of thesis. Graded IP/CR/NC.

➤ **APPROVED.**

- D. ARCH 598abzL LANDSCAPE ARCHITECTURE DIRECTED DESIGN RESEARCH (4-8-0, FaSpSm)
Directed design research option for the Master of Landscape Architecture degree. Credit on acceptance of research project. Graded IP/CR/NC.

➤ **APPROVED.**

VIII. LAS: AMERICAN STUDIES AND ETHNICITY Req. by George Sanchez

Add a new course: Eff. Spring 2006

AMST 552 ARCHIVES AND SUBCULTURES (4, FaSm)
Introduction to the practice of archival research with an emphasis on the literary and historical methods of documenting subcultural groups, particularly racial and sexual minorities.

- **APPROVED.** The panel noted that there is no statement in the syllabus with information about resources for students with disabilities.

IX. LAS: ANTHROPOLOGY Req. by Craig Stanford

Add a new course Eff. Spring 2006

ANTH 509 KEY TOPICS IN LINGUISTIC ANTHROPOLOGY (4, FaSp)
Introduction to key topics in linguistic anthropology with special focus on interrelations between language, identity, culture, gender, and power in the U.S. and beyond.

ALSO: AMST 509 KEY TOPICS IN LINGUISTIC ANTHROPOLOGY (4, FaSp)
(Enroll in ANTH 509)

- **DEFERRED to panel chair.** Clarification is needed about whether the course is an elective.

X. LAS: ART HISTORY and LITERARY, VISUAL, AND MATERIAL CULTURE INITIATIVE (LVMC) Req. by Jennifer Wolch

Add a new certificate program:

Eff. Spring 2006

Visual Studies Graduate Certificate [16 unit program]

- **DEFERRED to panel chair.** When the questions about new required course MDA 501 are clarified the certificate can be approved.

Includes a new course:

MDA 501 INTRODUCTION TO VISUAL STUDIES: METHODS AND DEBATES (4)

A critical introduction to the field of visual studies focusing on interdisciplinary approaches to images, objects, and visual technologies as well as key texts and interpretive debates. Students must be enrolled in a Ph.D. program at USC.

- **DEFERRED to panel chair.** The breakdown of the final grade needs to be clarified. Participation is usually limited to 10% except when there is a clear rationale presented. The panel noted that there is no statement in the syllabus with information about resources for students with disabilities.

PANEL C: PHYSICAL SCIENCES, ENGINEERING, FINE ARTS and CINEMA-TELEVISION

NEW ITEMS:

XI. CINEMA-TELEVISION Req. by Michael Renov

Revise a course:

Eff. Fall 2006

NEW: CTPR 506 VISUAL EXPRESSION (2, FaSp)

Definition, analysis, and structure of the visual components that make film an expressive medium; theory and practical application; individual projects and lecture/demonstration. Prerequisite: CTPR 507 or CTAN 547.

OLD: CTPR 506 VISUAL EXPRESSION (2, FaSp)

Definition, analysis, and structure of the visual components that make film an expressive medium; theory and practical application; individual projects and lecture/demonstration. To be taken in the second year. Prerequisite: CTPR 508x and CTAN 547.

- **APPROVED.**

XII. LAS: MATHEMATICS Req. by Wayne Raskind

Revise a course and add a crosslisting:

Eff. Fall 2006

NEW: MATH 578ab COMPUTATIONAL MOLECULAR BIOLOGY (3-3, FaSp)

Applications of the mathematical, statistical and computational sciences to data from molecular biology. a: Algorithms for genomic sequence data: sequence and map assembly and alignment, RNA secondary structure, protein structure, gene-finding, and tree construction. Prerequisite: CSCI 570; recommended preparation: familiarity with the concepts of basic molecular biology as covered in BISC 320. b: Statistics

for genomic sequence data: DNA sequence assembly, significance of alignment scores, hidden Markov models, genetic mapping, models of sequence evolution, and microarray analysis. Prerequisite: MATH 505a, MATH 541a.

ALSO: CSCI 579ab COMPUTATIONAL MOLECULAR BIOLOGY (3-3, FaSp)
(Enroll in MATH 578ab)

OLD: MATH 578ab COMPUTATIONAL MOLECULAR BIOLOGY (3-3, FaSp)
Applications of the mathematical, statistical and computational sciences to data from molecular biology. a: Algorithms for genomic sequence data: sequence and map assembly and alignment, RNA secondary structure, protein structure, gene-finding, and tree construction. Prerequisite: CSCI 505a, CSCI 570, MATH 541a; recommended preparation: computer programming. b: Statistics for genomic sequence data: DNA sequence assembly, significance of alignment scores, hidden Markov models, genetic mapping, models of sequence evolution, and microarray analysis. Prerequisite: MATH 505a.

➤ **APPROVED.**

PANEL D: BUSINESS, POLICY, PLANNING AND DEVELOPMENT, and EDUCATION

NEW ITEMS

XIII. MARSHALL SCHOOL OF BUSINESS

Req. by K. Ravi Kumar

Reinstate and revise a course:

Eff. Fall 2006

NEW: GSBA 585 MANAGEMENT OF RADICAL INNOVATION (3, FaSp)
Study and application of new technology to create new business models, products, and services in world economies. Group projects developed in consultation with clients. Open to Marshall and Leventhal students only.

OLD: GSBA 585 BUSINESS FIELD PROJECT (3)
Team projects solving real business problems for companies; situation analyses; research proposal composition; field research techniques; statistical analysis; oral and written presentations. Open to master's students only.

- **ADMINISTRATIVELY DEFERRED.** The committee considers this a new course, not a revision. Does the department want to use the same number and call it a new course? The committee recommends splitting the 20% participation so that 10% is presentation and 10% is participation.

XIV. MARSHALL SCHOOL OF BUSINESS: EXECUTIVE DEVELOPMENT

Req. by Mark Wilbur

Add 3 new courses:

Eff. Spring 2006

- **DEFERRED TO PANEL, all three courses shown below.** Is there a chance that these course requests might constitute a dilution of USC courses? The proposed courses are to be offered using an extraordinary, though not unprecedented, format: lengthy intensives at hotels over a series of weekends. Is the teaching being subcontracted to an outside group, IIL? How will the School of Business faculty supervise the teaching at the distant locations? The committee wonders if it is a problem to put what appears to be a continuing education course on a USC transcript. Jim Ellis is to be invited to the November GPSC meeting

A. EXEC 570x PROJECT MANAGEMENT FUNDAMENTALS (1)

Theory, methods and practical techniques to initiate, plan, control and complete projects more effectively. Graded CR/NC. Open only to participants in managerial institutes and executive programs sponsored by the Marshall School of Business. Not available for degree credit to USC undergraduate or graduate students.

B. EXEC 571x PROJECT MANAGEMENT (3)

An in-depth study of project management concepts, skills, and the role of project managers. Graded CR/NC. Open only to participants in executive programs sponsored by the Marshall School of Business. Not available for degree credit. Prerequisite: EXEC 570x.

C. EXEC 572x ADVANCED PROJECT MANAGEMENT (3, Irr)

Advanced study of project management topics. Best practices, relationship skills for project managers, procurement, quality, risk management, earned value management systems, project portfolio management and requirements management. Graded CR/NC. Open to participants in executive programs sponsored by the Marshall School of Business. Not available for degree credit. At least 3 years of project management experience required.

XV. POLICY, PLANNING, AND DEVELOPMENT Req. by Daniel Mazmanian

A. Add a new dual degree program: Eff. Spring 2006

Master of Public Policy/Master of Planning [62 unit program]

- **DEFERRED to panel.** This proposal is to create a dual degree master program (62 total units) by combining courses and requirements for the Master of Public Policy (MPP 48 units) and Master of Planning (MPL 48 units). The justification for the new degree is that it fits the strategic direction of the School of Policy, Planning and Development on “governance and place issues.” Clarification and additional information is needed from the SPPD: Dual degrees must satisfy all requirements for both degrees. It seems that PPD 525 and 528 (required for the stand-alone MPL) are not required in the dual degree program. Similarly, PPD 561 (Practicum) is required for the MPP but is not required in the dual degree program.

B. Add 2 new courses: Eff. Fall 2006

- **APPROVED.** The two new courses proposed are both being offered this semester as special topics (PPD 599s). The format for both is the same: each 2-unit course is offered in a 4-day short-course format (2 weekends, 8:30 am-5pm on each day). The panel would like the whole GPSC to consider the following questions, in addition to the merit of the courses:
- How common is this format for credit bearing (letter grade) graduate level courses here at USC?
 - Is this format appropriate or desirable? Some committee members recommended leaving this up to the department/school. There is precedence of this format in other schools on campus.

1. PPD 684 LEADERSHIP DEVELOPMENT IN THE PUBLIC AND NONPROFIT SECTORS (2, Fa)

An overview of leadership concepts, frameworks and skills; application of leaderships in complex settings and inter-Sectoral interactions.

- **ADMINISTRATIVELY DEFERRED.** The panel chair suggests changing the catalogue description to read as follows: ‘An overview of leadership concepts, frameworks and skills; application of leadership in complex or inter-sectoral settings.’ The course seems well organized and developed. The readings seem to be mostly practical, which seems consistent with the purpose of the course.

2. PPD 685 CONCEPTS AND PRACTICE IN PUBLIC SECTOR HUMAN RESOURCES MANAGEMENT (2, Fa)

Concepts of human resource management, including merit principles, position classification, compensation, labor relations and so on; challenges and opportunities in managing diverse workforce.

- **DEFERRED to panel.** A more detailed course syllabus, which includes a description of the course activities (analogous to those in the syllabus for the proposed PPD 684), and sample Project and Paper topics are requested. The panel chair suggests changing the catalogue description because the use of “and so on” for a catalogue description, which seems odd, so the committee suggests deleting it. The catalogue description is missing an “a” in the last sentence: “challenges and opportunities in managing A diverse workforce.” This class will meet on four days from 9-5 but not much is said about what will happen during the 8 hours scheduled for each session. No information is provided on the instructor, who is an adjunct, or about his teaching experience. The readings and assignments for the course seem appropriate. The course content description indicates that at least half of the course (2 of the 4 days) is devoted to diversity issues. If so, the department may want the title of the course to reflect that. Each of the first two days has a written class assignment, but there are no written assignments for Days 3 or 4. Are the Group Project and Final Research Paper related to the material in Day 3 & 4? If so it seems that over 60% of the course grade is associated with diversity issues. The Sample Group Project and Research Paper topics should be provided.

Members present

Ronald Alkana
Estela Bensimon
Lilia Espinoza (*student*)
Frances M. Fitzgerald (*support staff*)
Sandra Howell
C. Anderson Johnson
Julena Lind (*ex-officio*)
Edward Maby
James Ragan
Katherine Shing
Charles Shuler
Bryan R. Simms
Jennifer Wolch (*ex-officio*)

Members absent

Hans Bozler
Chrislynn Freed (*chair*)
Judith Garner
Elizabeth Garrett (*ex-officio*)
Carla Kaplan
Franklin R. Manis
Jean Morrison (*ex-officio*)
Barbara Solomon
Kenneth L. Servis (*ex-officio*)
John Silvester (*ex-officio*)
Joshua Watson (*student*)

Charles Shuler, for Chrislynn Freed, Chair
Graduate and Professional Studies Committee

Date